



Edmonton Police Service
Edmonton Police Cadet Corps.
#108, 14315-118 Avenue
Edmonton, AB
T5L 4S6
cadets@edmontonpolice.ca

Thank you for considering this opportunity with the Edmonton Police Service Cadet Corps. The Edmonton Police Service (EPS) is proud to involve young citizens of Edmonton in many of its programs as part of its commitment to community policing.

The Edmonton Police Cadet Corps. gives a unique opportunity for youth ages 16 – 18 years of age to learn about a future career in law enforcement with the EPS. The program is facilitated from September to May. As a representative of EPS, a Cadet will have significant contact with the public and police members. As such, the Cadet is expected to present themselves professionally in dress, conduct and appearance. It is important that persons associated with a police service be of good moral character. A thorough reference and enhanced security clearance will be conducted on all candidates. To proceed with the initial screening and application, you will be required to provide two written letters of reference and contact information for a reference who would be willing to respond to a reference check (Personal / Professional).

Attached is an application package for the Edmonton Police Cadets Corps. This package is to be completed and submitted only if you can meet the requirements outlined below. Before proceeding with an application, please review the following minimum requirements:

In order to be eligible for the program, youth must:

- Be of 16 – 18 years of age; 16 years of age at date of program start; no older than 18 years of age on application submission date
- Have completed an application assignment (current resume and cover letter)
- Have 2 written letters of reference (professional, volunteer or academic reference – no family or friends references)
- Be attending school full time with good grades
- Have a recent report card from school
- Be able to maintain at least a 75% attendance record with the program
- Have Canadian citizenship or Permanent Resident status
- Be a resident of Edmonton or a surrounding area
- Have no criminal convictions for which a pardon has not been granted
- Have no associations with those who are known to have extensive criminal records
- Be able to write and communicate clearly and fluently in English

Once you have completed the application package, it must be emailed to Leeanne HARVEY at cadets@edmontonpolice.ca.

Your application will then be processed and screened. At this time we will be looking to see if all of the requirements are met to process your application. After the pre-screening process, you may be invited to a Fitness Test and BDI interview. You would then be required to fill out a detailed and enhanced security clearance that will include yourself, your immediate family members and anyone who resides with you over the age of twelve (12).

Fitness testing will take place Wednesday, May 30, 2018 at Griesbach Training Centre, 14310-109 Street NW. Once this pre-testing is done, you will receive a phone call to participate in our interview process. Cadet classes start October 3, 2018.

Thank you again for considering the Edmonton Police Service Cadet Corps.

Cadet Application Assignment

Application Assignment

With your application, we require a current cover letter and resume.

Cover Letter

- Address the Edmonton Police Cadet Corps.
- Why you want to be involved in the program
- What skills and qualities would you bring to the program
- What you are hoping to gain from the program

Resume

- Current resume
- Volunteer work and work experience



Edmonton Police Service

Cadet Corps.

Volunteer Application / Pre-Screening Form

(please print)

Application Received
YYYY / MM / DD

Thank you for considering a volunteer role with the Edmonton Police Service. Please submit this Application / Pre-Screening Form **along with two letters of reference and a photocopy of a piece of Government issued photo ID.**

The information you provide on this form is used for security / prescreening purposes.

All information provided will be kept confidential and only viewed by those processing your application.

PERSONAL INFORMATION				
Surname	First Name in Full	Middle Name in Full	Date of Birth <small>YYYY / MM / DD</small>	Gender <input type="checkbox"/> F <input type="checkbox"/> M
Any Other Last Names Used			Aliases	
Home Address		City/Town	Postal Code	
Home Phone	Work Phone	Cellular Phone	E-mail	
Length of Residence in Edmonton				
Medical Conditions				
Do you speak or understand languages other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, which ones?		
Family Info:	Last Name	First Name	Contact Phone 1	Contact Phone 2
Mother				
Father				
Guardian				
PERSONAL DISCLOSURE				
Have you ever been:				
Apprehended and/or detained by police?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Subject of or questioned regarding a police investigation?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Suspect of or accused in a police investigation?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Given an Official Warning or caution?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Arrested?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Charged with a criminal offence?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Convicted of a criminal offence?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Placed in the Alternative Measures / Adult Diversion Program?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Granted a Pardon or Records Suspension?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you presently have any matters before the courts?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
I acknowledge the above disclosures to be true and that failure to disclose may result in being rejected or terminated from the volunteer programs of the Edmonton Police Service.				
_____			_____	
Signature of Applicant			Date	
If you answered yes to any of the above questions, please describe the circumstances.				

Have you ever applied for a position with or been a volunteer of the Edmonton Police Service? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, when and where?		
School (or Post Secondary Institution)				Grade (or Year)
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No		How many hours do you work in the week?		
Employer				
What special training skills do you have (e.g. computer, conflict resolution, first aid, etc.)?				
Please explain your interest in the Cadet Corps.				
What experience are you looking to gain from the Cadet Corps.?				
REFERENCES (must be 18 years or older) PLEASE LIST 2 PROFESSIONAL (Teacher, Coach, Employer, etc.) <u>ADVISE YOUR REFERENCES THAT THEY WILL BE CONTACTED</u>				
Name	Relationship	Home No.	Business No.	Cellular No.
Name	Relationship	Home No.	Business No.	Cellular No.

I, _____, give permission to the Edmonton Police Service to obtain any information they consider necessary in order to qualify me as a volunteer for the Edmonton Police Service.

PLEASE DO NOT SIGN UNTIL YOU ATTEND THE FITNESS TESTING

**I ACKNOWLEDGE THAT ANY FALSE INFORMATION WRITTEN ON THIS APPLICATION
WILL BE GROUNDS FOR DENIAL OF ACCEPTANCE OR IMMEDIATE DISMISSAL.**

Signature of Applicant

Date

Personal information on this form will be collected, used and disclosed as authorized by the
Freedom of Information and Protection of Privacy (FOIPP) Act.

Date of Application YYYY / MM / DD	Type of Identification Produced	Verified by
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PLEASE NOTE:

For security reasons, all Edmonton Police Service volunteers are required to undergo an extensive criminal background check. Should your application proceed, you will be required to provide information about immediate family members and those residing with you who are twelve (12) years of age and older.

For Office Use Only				
Search Completed by: _____		Date: _____		
<input type="checkbox"/> CPIC	<input type="checkbox"/> EPROS	CLEARED:	<input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> REVIEW