

Reporting a Collision

What to do if you have been involved in a collision.

- If your vehicles are drivable, move them to another location so that they will not be obstructing traffic. If one or more are not drivable call the police complaint line at 780-423-4567.
- Exchange information (insurance, registration, name and drivers licence number.) Whenever possible you should view the other parties driver's license information, rather than have them communicate it verbally.
- If someone refuses to provide their information document the licence plate number, vehicle description and driver description before they leave the scene.
- Obtain names and phone numbers of all witnesses.

If the collision involves serious injuries or if impaired operation of a motor vehicle is suspected, here is what you or someone else should do.

- Call 9-1-1 so that the necessary medical help can be dispatched to the scene and police can be notified.
- In this instance, vehicles need to remain where they are in order that the collision scene can be investigated.
- If the combined damage to the vehicles involved is over \$2,000 you must attend a police station and file a Collision Report Form. Failure to do so could result in a \$287.00 fine.

Police attendance is **ONLY** required when:

- Someone has been seriously injured.
- Individual does not have documentation including driver's license, registration or insurance.
- You suspect the driver is impaired
- One or more of the vehicles isn't drivable.

If you are unsure, call 780-423-4567.

Driver Information:

Driver's Full Name: _____

Date Of Birth: _____

Address: _____

Phone # (Home): _____

Phone # (Cell): _____

Driver's Licence #: _____

Vehicle Information:

Make / Model Of Vehicle: _____

Year: _____ Color: _____

Plate #: _____

Insurance Info:

Insurance Company & Broker: _____

Policy #: _____

Expiry Date: _____

Passenger Information

Full Name(s) / Age _____

Address(s) _____

Phone #(s) _____

Witness Information

Full Name(s) / Age _____

Address(s) _____

Phone #(s) _____