



Edmonton Police Service
Youth and Collaborative Policing Section
9620 – 103 A Avenue
Edmonton, AB
T5H 0H7
cadets@edmontonpolice.ca

Sr. Cadet Squad

Thank you for considering this opportunity with the Edmonton Police Service (EPS) in the Sr. Cadet Squad. The EPS is proud to involve the citizens of Edmonton in many of its programs as part of its commitment to community policing.

This is a new opportunity for youth ages 16 – 18 years old in a 24 week program from September to April. As a representative of EPS, the Sr. Cadet Squad will have significant contact with the public and police members. As such, the Sr. Cadet Squad is expected to present themselves professionally in dress, conduct and appearance. It is important that persons associated with a police service be of good moral character. Therefore a thorough reference and criminal background check will be conducted on all candidates. To proceed with the initial screening and application, you will be required to provide two written letters of reference and the contact information of who would be willing to respond to a reference check (Personal / Professional).

Attached is an application package for the Sr. Cadet Squad. This package is to be completed and submitted only if you can meet the requirements outlined below. Before proceeding with an application, please review the following minimum requirements:

- You are between 16 – 18 years of age. Must be 16 years of age of program start date September 2017 and no older than 18 years of age on application submission
- You must submit an application assignment
- You must provide 2 written current reference letters (family, professional, school)
- You must be attending school with a good average mark and attendance
- You must submit a recent report card
- You must maintain at least a 75% attendance record with the program
- You are able to write and communicate clearly and fluently in English
- You have Canadian citizenship or Permanent Resident status
- You are a resident of Edmonton or a surrounding community
- You have no criminal convictions for which a pardon or records suspension has not been granted
- You have no associations with those who are known to have extensive criminal records

Once you have completed the Sr. Cadet Squad Application / Pre-Screening Form, it can be dropped off at Police Information Check building at #108, 14315-118 Avenue, Edmonton, AB, Attention: Youth Programs Coordinator or cadets@edmontonpolice.ca.

Your application will then be processed and screened. At this time we will be looking to see if all of the requirements are met to process your application. After the pre-screening process, you may be invited to a Fitness Testing and BDI interview and would then be required to fill out a detailed and extensive police information check that will include you, your immediate family members and anyone who resides with you over the age of twelve (12). Sr. Cadet Squad interviews will consist of a physical fitness test and also a panel interview.

Fitness testing will take place Saturday, May 13, 2017 at Griesbach Training Centre, 14310-109 Street. Once this pre-testing is done, you will receive a phone call to participate in a BDI panel interview. Sr. Cadet Squad classes start September 27, 2017.

Thank you again for considering the Edmonton Police Service Sr. Cadet Squad.

Sr. Cadet Squad Application Assignment

With your application, we require a current cover letter and resume.

Cover Letter

- Address the Sr. Cadet Squad Program
- Why you want to be involved in the Program
- What skills and qualities would be beneficial to the Program
- What you hope to gain from the Program
- Dated and signed

Resume

- Current Resume



Edmonton Police Service
Sr. Cadet Squad
Volunteer Application / Pre-Screening Form
 (please print)

Application Received YYYY / MM / DD
--

Thank you for considering a volunteer role with the Edmonton Police Service. Please submit this Application / Pre-Screening Form **along with two letters of reference and a photocopy of a piece of Government Issued Photo ID.**

The information you provide on this form is used for security / prescreening purposes.

All information provided will be kept confidential and only viewed by those processing your application.

PERSONAL INFORMATION				
Surname	First Name in Full	Middle Name in Full	Date of Birth YYYY / MM / DD	Gender <input type="checkbox"/> F <input type="checkbox"/> M
Any Other Last Names Used			Aliases	
Home Address		City/Town	Postal Code	
Home Phone	Work Phone	Cellular Phone	E-mail	
Length of Residence in Edmonton				
Medical Conditions				
Do you speak or understand languages other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, which ones?		
Family Info:	Last Name	First Name	Contact Phone 1	Contact Phone 2
Mother				
Father				
Guardian				
PERSONAL DISCLOSURE				
Have you ever been:				
Apprehended and/or detained by police?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Subject of or questioned regarding a police investigation?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Suspect of or accused in a police investigation?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Given an Official Warning or caution?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Arrested?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Charged with a criminal offence?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Convicted of a criminal offence?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Placed in the Alternative Measures / Adult Diversion Program?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Granted a Pardon or Records Suspension?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Do you presently have any matters before the courts?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
I acknowledge the above disclosures to be true and that failure to disclose may result in being rejected or terminated from the volunteer programs of the Edmonton Police Service.				
_____ Signature of Applicant			_____ Date	
If you answered yes to any of the above questions, please describe the circumstances.				

Have you ever applied for a position with or been a volunteer of the Edmonton Police Service? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, when and where?		
School (or Post Secondary Institution)				Grade (or Year)
Employer		Are you Currently Employed? <input type="checkbox"/> Yes <input type="checkbox"/> No How many hours do you work in a week? _____		
What special training skills do you have (e.g. computer, conflict resolution, first aid, etc.)?				
Please explain your interest in the Sr. Cadet Squad.				
What are you looking to gain from the Sr. Cadet Squad?				
REFERENCES (must be 18 years or older) PLEASE LIST 1 PROFESSIONAL (Teacher, Coach, Employer, etc.) and 1 PERSONAL REFERENCE <u>ADVISE YOUR REFERENCES THAT THEY WILL BE CONTACTED</u>				
Name	Relationship	Home No.	Business No.	Cellular No.
Name	Relationship	Home No.	Business No.	Cellular No.

I, _____, give permission to the Edmonton Police Service to obtain any information they consider necessary in order to qualify me as a volunteer for the Edmonton Police Service.

**I ACKNOWLEDGE THAT ANY FALSE INFORMATION WRITTEN ON THIS APPLICATION
WILL BE GROUNDS FOR DENIAL OF ACCEPTANCE OR IMMEDIATE DISMISSAL.**

Signature of Applicant

Date

Personal information on this form will be collected, used and disclosed as authorized by the
Freedom of Information and Protection of Privacy (FOIPP) Act.

Date of Application YYYY / MM / DD	Type of Identification Produced	Verified by
---------------------------------------	---------------------------------	-------------

PLEASE NOTE:

For security reasons, all Edmonton Police Service volunteers are required to undergo an extensive criminal background check. Should your application proceed, you will be required to provide information about immediate family members and those residing with you who are twelve (12) years of age and older.

For Office Use Only				
Search Completed by: _____			Date: _____	
<input type="checkbox"/> CPIC	<input type="checkbox"/> EPROS	CLEARED:	<input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> REVIEW