



<b>Manual Part:</b> <b>Equipment and Facilities (EF)</b>	<b>Policy Number:</b> <b>EF3PO</b>	<b>Alberta Policing Standards:</b>
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# Facilities Management Policy

## Purpose:

To oversee the acquisition, maintenance, and control of all EPS real property including buildings, sites, and leased spaces.

## Statement of Principle:

The effective management of EPS facilities supports the successful operations of the organization as a whole.

## Policy Statement:

- A.** Facilities & Fleet Management Branch manages the acquisition, maintenance, and control of EPS real property through short and long-term planning including the Facilities Master Plan and the Strategic Facilities Plan and the establishment of policies and procedures which support the use of those facilities.
- B.** EPS must follow its facility standards and all provincial building code standards when constructing or renovating police-occupied facilities.
- C.** EPS will set and strive to achieve custodial standards for the cleanliness and safety of all facilities.
- D.** The member i/c each EPS function will be responsible for that portion of the building and all property therein used by the operation.
- E.** Any damage or deficiency to EPS facilities must be reported to Facilities Management Branch.
- F.** No permanent fixtures are to be removed, altered, or installed in EPS facilities except on the written approval of the director i/c Facilities Management Branch.
- G.** Each EPS facility is required to develop and maintain a current Facility Emergency Response Plan in accordance with EF3-1PR Facility Emergency Response Plan (FERP) Procedure and the Facility Emergency Response Planning Framework and Guide.