



<b>Manual Part:</b> <b>Human Resources (HR)</b>	<b>Policy Number:</b> <b>HR13PO</b>	<b>Alberta Policing Standards:</b>
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# Time Balance Management Policy

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## **Purpose:**

To provide guidance to sworn members of the Edmonton Police Association (EPA), duty officers in the Senior Officers Association (SOA) and supervisors regarding the management of time balanced hours.

## **Statement of Principle:**

The EPS is committed to providing high quality and professional services to the community while effectively managing fiscal resources.

## **Policy Statement:**

1. Time balancing is the practice of ensuring that a sworn member receives both their full-time hours and their appropriate time off.
2. Time balance is limited to members of the EPA and Duty Officers under the SOA.