



Manual Part: Court Process (CP)	Policy Number: CP1PO	Alberta Policing Standards:
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Court Attendance Policy

Purpose:

To ensure EPS members comply with court attendance requirements.

This policy applies to sworn members.

Statement of Principle:

In a commitment to professionalism and accountability, EPS members must ensure that court attendance requirements are upheld. In the unforeseen or unavoidable event that a member is unable to attend court as a witness, it is their professional responsibility to ensure that the appropriate court attendance policy and procedures are followed with honesty and urgency.

Policy Statement:

1. Members shall attend court on the date specified on their Court Attendance Notice(s), Subpoena(s), and Notice to Attend(s).
2. Members shall receive and acknowledge Court Attendance Notice(s), Subpoena(s), and Notice to Attend(s).
3. Members shall make a request to their immediate supervisor and a formal request to the Court Services Unit to have the court attendance date changed or to have their attendance deemed not required. See Court Attendance Procedures for further guidance.
4. Members who fail to appear on a subpoenaed court date, without receiving confirmed approval from the Court Services Unit, may be held in contempt of court, as identified in the *Alberta Evidence Act*.